

Messiah Lutheran Church
Finance Voucher

This is a request for **PAYMENT/REIMBURSEMENT** or **GIFT** to be credited to my offering statement. (Please circle one)

Date Invoice Due: _____ Date request submitted: _____

Amount: _____

Payee of Check: _____

Budget Line item (eg, Kitchen Items, Music, Education, SR youth) or Non-Budgeted item (eg, On Eagles Wings):

Purpose of check: _____

Attach Invoice- original or copy

Authorization-Signature of Council Rep

If this item is for PAYMENT /REIMBURSEMENT, please place it in the **Treasurer's** folder.
If this item is being submitted as a GIFT, please place it in the **Financial Secretary's** folder.

***** For Treasurer or Financial Secretary Use*****

Date paid or entered into records: _____ Check Number: _____

Memo: _____

Messiah Lutheran Church
7740 Hwy 72 West Madison, AL 35758
256-721-0041